

Report to Overview and Scrutiny Committee

Date of meeting: 27 November 2012

**Subject: Review of Licensing Services Task and Finish Panel –
Terms of Reference and scoping plan**

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Recommendations:

- (1) That the membership of the Task and Finish Panel as outlined in paragraph 2 of the report be agreed;**
- (2) That the Panels' Aims and Objectives and the Terms of Reference set out in the appendix of this report be agreed; and**
- (3) That the proposals of the Panel to seek to submit their final report by the April 2013 Overview and Scrutiny Committee meeting be agreed.**

Introduction and Background

1. Following the meeting of the Overview and Scrutiny Committee on 4 September 2012, Councillor J Hart and S Watson submitted a request that the Committee set up a Task and Finish Panel to review the operation of the Licensing Sub-committee.
2. Subsequent to the setting up of this Panel by the O&S Committee the following Councillors have nominated themselves to sit on the Panel: Councillors P Smith (Chairman), K Angold-Stephens, James Hart, R Morgan, J Philip, C Pond, D Stallan and S Watson.
3. The first meeting of the Panel was held on 23 October 2012. The Panel has identified its aims and objectives and Terms of Reference which are in the attached appendix.
4. Members are asked to endorse the Aims and Objectives, Terms of Reference and the proposed work plan.